

## Permission Request Form

### 1. What material are you requesting permission to reprint?

Item: \_\_\_\_\_  
Book title: \_\_\_\_\_  
Author/editor: \_\_\_\_\_  
ISBN: \_\_\_\_\_  
Copyright year: \_\_\_\_\_  
Page range: \_\_\_\_\_  
Total # of pages: \_\_\_\_\_

### 2. How will this material be used?

- in a text or journal article (Go to question 3a.)  
 in a course packet (Go to question 3b.)  
 on a web site (Go to question 3c.)  
 other (Go to question 3d.)

### 3a. If the material will be reprinted in a **text or journal article**, please complete the following:

Book/article title: \_\_\_\_\_  
Author/editor: \_\_\_\_\_  
Publisher/journal: \_\_\_\_\_  
Est. print run: \_\_\_\_\_  
Binding: \_\_\_\_\_  
Publication date: \_\_\_\_\_  
Tentative price: \_\_\_\_\_

### 3b. If the material will be reprinted in a **course packet**, please complete the following:

University: \_\_\_\_\_  
Instructor: \_\_\_\_\_  
Course name: \_\_\_\_\_  
# of packets: \_\_\_\_\_

### 3c. If the material will be reprinted on a **web site**, please complete the following:

Title: \_\_\_\_\_  
URL: \_\_\_\_\_  
Brief description: \_\_\_\_\_

Commercial:  Nonprofit:

**3d. If you selected **other** above, please provide a description of how the material will be used:**

**4. Please provide us with your contact information so that we can send you a response:**

(Those outside the U.S., please make sure to include your country and city codes when providing us with contact numbers.)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**5. What is your deadline for receiving a response?**

**6. Any additional information we should know?**

Complete and mail this form to Brookes Publishing, P.O. Box 10624, Baltimore, MD 21285-0624, Attn: Permissions Editor, or fax it to (410) 337-8539, Attn: Permissions Editor.

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